Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

24 Nov 2026

DIVISION MEMORANDUM
No. 580, s. 2026

DIVISION ORIENTATION WORKSHOP ON THE UPDATING, TAGGING AND REPORTING OF SBFP AND OTHER HEALTH-RELATED DATA ELEMENTS IN THE LEARNER INFORMATION SYSTEM (LIS)

To: Assistant Schools Division Superintendents
Chief- Curriculum Implementation Division (CID)
Chief- School Governance and Operations Division (SGOD)
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. The Schools Division of Batangas through the School Governance and Operations Division – Planning and Research Section in collaboration with Health and Nutrition Section will conduct a Division Orientation Workshop on the Updating, Tagging and Reporting of SBFP and other Health-related data elements in the Learner Information System (LIS) on December 3-4, 2026, 8:00 AM onwards at a venue within Batangas.

2. The activity aims to orient participants in the utilization of facilities for updating, tagging, and reporting student profiles in the Learner Information System (LIS) with 100% accuracy, specifically identifying beneficiaries of the School-Based Feeding Program (SBFP) and consolidating other health-related data elements in accordance with the DepEd guidelines.

3. Participants to this activity are the Sub-Office and School Learner Information System (LIS) Coordinators. They are advised to bring laptop and extension cords.

4. Please be guided with the following schedule:

Date	Participants
December 3, 2026	CD 1 & 3
December 4, 2026	CD 2 & 4

5. This memorandum serves as Travel Order of the participants.

6. Expenses incurred for food and accommodation of the participants shall be charged against FY 2025 School Based Feeding Program (SBFP) Continuing Funds while traveling expenses shall be charged against Division/School MOOE/Canteen/local funds subject to usual accounting and auditing rules and regulations.

Address: Provincial Sports Complex, Bolbok, 4200 Batangas City
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Email Address: deped.batangas@deped.gov.ph
Website:www.depedbatangas.com

7. For queries and clarifications, feel free to contact Mr. Aris U. Dimaano, Division Planning Officer III, through email at sdobatangas.planning@deped.gov.ph.

8. Immediate and wide dissemination of this memorandum is desired.

MARITES A. IBAÑEZ, CESO V
Schools Division Superintendent

Enc. As Stated
Reference: None
To be indicated in the Perpetual Index under the following subject:

Issuances-Division Memorandum

AUD/DIVISION ORIENTATION WORKSHOP ON THE UPDATING, TAGGING AND REPORTING OF SBFP AND OTHER HEALTH-RELATED DATA ELEMENTS IN THE LEARNER INFORMATION SYSTEM (LIS)/R2-158083/11-24-2026

DIVISION ORIENTATION WORKSHOP ON THE UPDATING, TAGGING AND REPORTING OF SBFP AND OTHER HEALTH-RELATED DATA ELEMENTS IN THE LEARNER INFORMATION SYSTEM (LIS)
December 2-4, 2026 (Including Day 0) – Live In

SDO Participants /PMT & TWG

NAME	Position	Office
Mario B. Maramot	Chief Education Supervisor	SGOD
Marian L. Arias	Education Program Supervisor I	SGOD
Aris U. Dimaano	Planning Officer III	SGOD – Planning and Research
Rosemarie A. Encarnacion	Senior Education Program Specialist	SGOD – Planning and Research
Sarah Jane B. Magnaye	Administrative Assistant III	SGOD – Planning and Research
Kimberly Corollo	Administrative Aide VI	SGOD – Planning and Research
Rejoice N. Magtibay	Clerk II	SGOD – Planning and Research
Khareen M. Cadano	Medical Officer III	SGOD – Health and Nutrition
Karen E. Enriquez	Nurse II	SGOD – Health and Nutrition
Ernani A. Catapat	IT Officer I	OSDS – ICT
Elizalde L. Piol	Division Information Officer	OSDS
TBD	TWG	SGOD – Health and Nutrition